



# Residential Permit Application



**CITY OF KETTERING**

Planning and Development Department  
3600 Shroyer Road • Kettering, Ohio 45429  
937-296-2441 • fax 937-296-3240

For Office Use Only

Permit Number: \_\_\_\_\_

Related permit or project \_\_\_\_\_

Revised November 2006

P&D Time Stamp Below

Project Address: \_\_\_\_\_  Kettering  Oakwood

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Occupant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

**Zoning Only Permit**  
Site plan only required

Fence; height \_\_\_\_\_  
 Rear  Side  Front Yard  
Describe fence materials used.  
\_\_\_\_\_  
\_\_\_\_\_

Shed 200 sq ft or less  
(dimensions) \_\_\_\_\_ x \_\_\_\_\_

Patio Slab

Sidewalk

Driveway

Retaining wall less than 48" high

Pool, Above Ground (size) \_\_\_\_\_

\_\_\_\_\_

Cost of Improvement \$ \_\_\_\_\_

**Accessory Structure Permit**  
Site & construction drawings required

Shed greater than 200 sq ft  
(area in sq ft) \_\_\_\_\_

Detached Garage  
(area in sq ft) \_\_\_\_\_

Addition to Detached Garage  
(area in sq ft) \_\_\_\_\_

Deck  Ramp  Gazebo  
(area in sq ft) \_\_\_\_\_

Pool, Inground  
(area in sq ft) \_\_\_\_\_

Masonry Fireplace/Chimney  
 Exterior  Interior (Construction Drawings Only)

Retaining wall 48" or more in height.

Reinspection for permit# S \_\_\_\_\_

Cost of Improvement \$ \_\_\_\_\_

**Structure Permit**  
Site & construction drawings required

Room Addition  
(area in sq ft) \_\_\_\_\_

Attached Garage  
(area in sq ft) \_\_\_\_\_

Interior Alteration  
(area in sq ft) \_\_\_\_\_

New 1, 2 & 3 Family Residential  
Structure (area in sq ft) \_\_\_\_\_

Fire Damage / Repair

Demolition

Temp. Certificate of Occupancy

Porch

Patio Cover or Carport

Patio Enclosure  
(area in sq ft) \_\_\_\_\_

\_\_\_\_\_

Cost of Improvement \$ \_\_\_\_\_

**Additional Description for this Improvement**

**Payment Method and Information**

Cash  Check  VISA  Mastercard

Check or Card Number \_\_\_\_\_

Card Expiration Date: \_\_\_\_\_ / \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Rec'd by \_\_\_\_\_

**Applicant Agreement and Signature**

I hereby certify that I am the owner of the subject property, or that upon full knowledge of the owner the proposed work is authorized and the owner has authorized me to act as the owner's agent with power and authority to make this application on behalf of the owner; and further that the owner and, if applicable, the owner's agent agree to conform to all applicable laws of the City of Kettering and State of Ohio; and that all information on this application is true and correct to the best of my knowledge.

Applicant Signature \_\_\_\_\_

Print Applicant Name \_\_\_\_\_

Title or Company \_\_\_\_\_

Date \_\_\_\_\_

Phone \_\_\_\_\_